



Meeting Date and Time: Monday March 18, 2024; 5:00pm

Members Present: Stanley Szczurko, Jr., Robert Bryngelson, Jr., James LaMountain, Michael Mard

Also Present: Michael Coveney, Heather Isaacs, Lori Renzoni, Robert Lopez, Stephen Muscente

Mr. Szczurko called the meeting to order at 5:00pm.

ITEM 1: TREASURER'S REPORT (see attachments)

Treasurer Heather Isaacs reviewed the Water District's Water Billing income, Balance Sheet, and Profit & Loss reports through 2/29/24. No questions/comments on these schedules. Mrs. Isaacs noted that Bartholemew Co. would be performing the District's annual review in early May. Mrs. Isaacs presented offer from Unibank for new accounts at a rate of 4.75% and recommended taking \$500,000 from Clinton Savings to open the account but will speak with them and check competitive rates and CDs first. Mrs. Isaacs explained the difference between DIF and FDIC insurance; Mr. LaMountain feels that there is no risk with larger banks. Mrs. Isaacs will work with Mr. Coveney on the FY25 budget on 4/26.

ITEM 2: SUPERINTENDENT'S REPORT (see attachments)

- 1.) Oakdale Treatment Plant update: camera system parts on order, work to sewer manhole pending. No timeframe for completion given.
- 2.) Pleasant Valley Well 2 update: manganese levels continue to trend down with decreased run time.
- 3.) Lead Copper Rule update: Obtained MassDep approval for reduced rate of 20 samples/year with help of Andrea Lemerise (DEP)
- 4.) 2023 Statistical Report update: 2023 report has been completed and submitted. Noted unaccounted water at 12.4% where DeP prefers this rate to be below 10%
- 5.) 2023 Distribution work: Mr. Coveney presented the list of improvements completed in 2023.
- 6.) 2024 LCRR Inventory work: Service line inventory is due October 2024; compilation of list of all 2700 +/- water services in progress. Mr. Coveney noted that this is a live document and could be updated as necessary.

ITEM 3: OLD BUSINESS

Capital Improvement Plan – Mr. Coveney is still working on providing comments. The final FY25 budget will determine whether/what projects will be planned next.

ITEM 4: NEW BUSINESS

No new business discussed.

ITEM 5: APPROVAL OF MEETING MINUTES

Mr. Bryngelson made a motion to accept the February 26, 2024 meeting minutes as presented; Mr. Mard seconded the motion; all voted in favor; motion carried.

ITEM 6: OTHER BUSINESS-

No other business.

Mr. LaMountain made a motion to adjourn; Mr. Bryngelson seconded the motion; all voted in favor. Motion carried. Mr. Szczurko adjourned the meeting at 5:51pm. Next meeting scheduled for May 13, 2024 at 5:00pm.

Meeting Minutes of the West Boylston Water District

March 18, 2024

Members Present: Stanley Szczurko,Jr.,Robert Bryngelson, Jr., James LaMountain, Michael Mard

Date of Approval: May 13, 2024
